

# ECITB Level 3 Diploma in Planning Practice Course Brochure and Competency Matrix

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## 1. Course description

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Course name: ECITB Level 3 Diploma in Planning Practice - Preparation Training.

The ECITB Level 3 Diploma in Planning Practice is a QCF qualification which has been designed to assess and verify your understanding, knowledge and skills in planning activities in the engineering construction industry.

## 2. Course development

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This course is prepared by the industry experts who helped Governmental and professional bodies to draft their national standards and certifications.

This course covers application of IT and quality management systems, risk analysis, planning and scheduling, progress measuring methods, cost and progress control, profit and revenue, trending and trend forecasting, cost and change control, budgets, change orders and document control.

## 3. Certifications offered by professional bodies

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This qualification provides you with opportunities to progress into further learning and employment within the engineering construction industry in the areas of project control, cost engineering, estimating or planning. The achievement of this qualification will prepare you for progression to the following qualifications at Level 5:

- ▶ ECITB Level 5 Diploma in Planning Practice
- ▶ ECITB Level 5 Diploma in Project Control Practice
- ▶ ECITB Level 3 Diploma in Cost Engineering Practice

## 4. Eligibility Requirements

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- ▶ There are no age or formal entry requirements that you are required to take for this qualification.

## 5. Course Syllabus

Ref. #	Unit Title
PC-UA 88	Apply information technology (IT) to planning. Credits: 10
PC-UA 4	Monitor risks, opportunities and uncertainties and review contingencies in the area of Project Control, Estimating, Planning, Cost Engineering or Commercial Support. Credits: 5
PC-UA 89	Apply the quality management system in relation to planning. Credits: 7
PC-UA 90	Retrieve, record and present planning related information. Credits: 5
PC-UA 14	Develop personal competencies in the professional work role in Project Control, Estimating, Planning, Cost Engineering or Commercial Support. Credits: 2
PC-UA 17	Contribute to effective Project Control, Estimating, Planning, Cost Engineering or Commercial Support relationships. Credits: 3
PC-UA 18	Observe and apply professional Project Control, Estimating, Planning, Cost Engineering or Commercial Support ethics and values. Credits: 2
PC-UA 91	Identify and quantify emerging changes through planning activities. Credits: 7
PC-UA 38	Carry out scheduling activities through Project Control, Estimating, Planning, Cost Engineering or Commercial Support. Credits: 4

**OPTIONAL UNITS – candidates must achieve a minimum of THREE units to attain at least 13 credits.**

Ref. #	Unit Title
PC-UA 25	Prepare the outline schedule through Project Control, Estimating, Planning, Cost Engineering or Commercial Support activities. Credits: 6
PC-UA 34	Prepare schedules for control purposes through Project Control, Estimating, Planning, Cost Engineering or Commercial Support activities. Credits: 4
PC-UA 57	Contribute to cost or time savings through Project Control, Estimating, Planning, Cost Engineering or Commercial Support activities during concept and definition phases. Credits: 8
PC-UA 59	Promote and progress production or construction efficiency through Project Control, Estimating, Planning, Cost Engineering or Commercial Support activities. Credits: 8
PC-UA 76	Input to the construction or manufacturing execution plan. Credits: 5
PC-UA 26	Plan the procurement activities through Project Control, Estimating, Planning, Cost Engineering or Commercial Support. Credits: 5
PC-UA 46	Calculate activity completion data through Project Control, Estimating, Planning, Cost Engineering or Commercial Support activities. Credits: 6
PC-UA 53	Generate and use statistical data for Project Control, Estimating, Planning, Cost Engineering or Commercial Support. Credits: 4
PC-UA 75	Contribute to commercial activities through project control, cost engineering, estimating or planning activities. Credits: 8

## 6. Competency Matrix

Coming Soon

**Note – Our course brochures are updated on a regular basis for continuous improvement**